

# Hawkley Parish Council

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## Grant (s137) Applications

Hawkley Parish Council considers grant applications on a case by case basis. Normally it will defer consideration until towards the end of the financial year when the financial position becomes clearer. In order to be considered, an application ordinarily must comply with the following criteria:

- The Parish Council will only fund up to 50% of the cost of a project and evidence of the availability of sufficient resources to complete the project must be provided.
- Only one application for each project will be considered within a financial year.
- The project must benefit the parish and be capable of enjoyment by all residents of the parish. The applicant will be required to demonstrate this where the organisation is outside of the parish.
- The Grant Application Form, copies of which are available (see below), is a convenient way of presenting the required information.
- If the Parish Council receives more applications than it has funds available, the applications may need to be ranked and successful applications be reduced proportionately.
- The grant form and supporting documents should be completed and emailed to [clerk@hawkley-pc.gov.uk](mailto:clerk@hawkley-pc.gov.uk) at least 2 weeks prior to the relevant meeting.
- Applicants may be invited to attend the Parish Council meeting at which their application is to be considered in order to answer any questions the councillors may have on the project.

