

## MEETING OF HAWKLEY PARISH COUNCIL HELD WEDNESDAY 1<sup>ST</sup> OCTOBER 2025 AT 7:30PM

### Minutes

Present: Cllr Caukill (Chair), Cllr Buckle (Vice-Chair), Cllr Humphrey, Cllr Wallace and Cllr Sinclair

Also attending: Cllr Louisson, K Horton (Clerk) and 0 members of the public.

- 1) Welcome.** Meeting opened
- 2) Apologies for Absence.** Apologies received and accepted from Cllr Butcher due to vacation
- 3) Declarations of Interest.** None shared
- 4) Approval of Minutes** - Parish Council Meeting held on 3<sup>rd</sup> September 2025. Minutes accepted as accurate record and duly signed.
- 5) Public Participation** No residents in attendance.
- 6) Report from County Councillor Oppenheimer.** Monthly written report circulated.
- 7) Report from District Councillor Louisson.**
  - a)** Submission on Local Gvnt Reorg has been made. An overview of the proposal was discussed.
  - b)** Case Officer for Empshott Grange will be met in due course to receive clarification on whether application might go to committee.
  - c)** Waste contract for food collection being negotiated with collection likely starting next fiscal year.
- 8) Parish Council Finances/Administration**
  - a)** Clerk's Report inc
    - i)** Updates post September meeting
      - Comments were lodged with EHDC Planning re Empshott Grange
      - Two salt bins on Mill Lane have been repaired and are ready for use.
      - Litter bin on Hangars Way/The Hollow. Chased EHDC (Cced Cllr Louisson) as two months with no replacement bin.
      - Parking on Upper Green. EHDC Parking Services have advised that they can not offer enforcement as no yellow lines in vicinity. Adjacent land woul need to be adopted by Highways and Parish Council has no interest in entering into this arrangement. Parking Services do not issue Penalty Charge Notices under bylaws and a valid Traffic Regulation Order is needed. It was agreed this was not a route to pursue further.
      - Clerk attended briefing on Local Gvnt Reorg. Devolution and Local Gvnt Reorg are not the same thing. Discussion about impact on Parish Council and visibility of rural areas; Neighbourhood Representation Scheme is being considered to ensure PCs have input. Cost impact of 3,4 or 5 unitaries was outlined and HCC/EHDC is very much of the opinion that 4 unitaries is the most cost beneficial.
      - Resignation of G Stewart. Notice of Casual Vacancy is on display on all noticeboards. Confirmation from EHDC on whether election is required will be received on 10<sup>th</sup> Oct. If not requested, co-option can be pursued. Noted that this means Audit working group is now two Cllrs.
      - Use of .gov.uk email. Clerk outlined next steps and intent to follow up with each Cllr individually. Clerk and Chair to discuss implementation and action
    - ii)** Correspondence
      - Letter from Coryton Almshouse clarifying interaction with local parish councils. Hawkley Parish Council have no concerns to be raised to Coryton Almshouse Trustees
      - Grant requests from three charities. Two have confirmed they are happy to wait until year end. Lupin have sent through request. Clerk to confirm whether Lupin wish to be considered before year end
  - b)** Financial summary for July and August 2025 and in addition:

- i) Notification of Payments made under Item 14 of the Financial Regulations since the last meeting
- ii) Notification/authorisation of other payments
  - Audit Working Group had reviewed the summary and bank statements. No questions raised and duly signed.
- c) To review and then accept the following policies/documents for 2025/26:
  - i) Grievance Procedure
  - ii) Temporary Scheme of Delegation
  - iii) Parish Council Grants

Clr Caukill proposed that all policies be adopted, Cllr Sinclair Seconded and all in agreement

**9) Planning.** To consider a response to the following planning application(s):

- a) **SDNP/25/03062/LIS and SDNP/25/03061/HOUS** – Cheesecombe Farm, Cheesecombe Farm Lane, Hawkley, GU33 6NB
 

**Proposal:** Removal of modern garage building and replacement with single-storey extension to west side. Replacement of flat roof with pitched roof. Construction of two storey extension and glazed porch to the rear and two storey extension to east side. Associated alterations and repair works.

Site visit completed by Planning Advisory Committee. In proportion to existing building and not visible to neighbours. No objection to be noted to EHDC Planning Dept
- b) **Tree Preservation Order (EH1234)2025** – Inholm, Snailing Lane, Hawkley
 

**Proposal:** English Oak. Located within the garden of Inholm adjacent to the highway.

A majority vote confirmed “No Objection” to be noted on behalf of the PC.

**10) Highways.** To receive verbal updates on the correspondence with Hampshire Highways and Hampshire Constabulary about the following locations and agree any further action:

- a) Stairs Hill. Hampshire Highways have advised that following site visit and discussion with a consultant they are unable to find a suitable solution except some very minor signing changes. The road is not suitable for buildouts due to the nature of the route. PC disappointed with this conclusion and have raised the matter to Cllr Oppenheimer who has provided a contact at Hampshire Constabulary. Will approach to ask question about privately funded speed cameras and then update residents.
- b) Kerb on Upper Green
  - i) Kerb. Made proposal and submitted plans to Highways as advised by Cllr Oppenheimer. No response and have asked Cllr Oppenheimer to follow up.
  - ii) Hedging along back of green (Pococks Lane to Church). Not to be actioned until Highways decision
- c) Drainage at the junction of Jolly Robins pond and Vicarage Lane. Operation Resilience have been made aware of the situation but unclear what action they will take. Cllrs to speak with residents and confirm current status

**11) Upper Green Phonebox** To consider and agree a use for the Phonebox.

Discussion on possible uses. A rotating seasonal use was settled on as this would allow clarity on what residents engage with. Clerk to ask resident if they would like to take their idea forward and what support they would require.

**12) Date of next meeting** – Wednesday 10<sup>th</sup> December 2025 at 7:30pm

**Meeting closed** 8:38pm

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Signed, Councillor Caukill, Chair HPC

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Date